2017-2018 Work Study funds are available to begin use on 7/1. You will need to RE-HIRE all Work Study students for FY2018. Student must be enrolled in Fall semester.* End date should be no later than 6/16/2018.

Enrolled in Summer?*

Yes

Last Day of Work Study is 6/17/17 or the last day of attendance in a summer course, whichever is earlier

Term on 5/5/17

Keep as student employee?

Yes

Change funding source for 6/18 – 6/30 to non-work study account

Term on 6/17/17

No

Non Work Study

Enrolled in Summer or Fall?*

Yes

Hire through New Candidate Hire Form

No

Hire as Temp Classified Non-Student

Student employees not enrolled in Summer will be subject to FICA and Unemployment until Fall classes begin.*

*Subject to credit load
Undergraduate = 6 credits
Graduate = 5 credits