# Handling Budget Ledger Errors

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
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</table>
| 1.   | You may get the following errors when:  
- You have not signed into Oracle Financials Cloud (OFC) prior to clicking on links to Budget Journals in emails and worklist popup windows.  
- Your Data Access Set is not set to BUDGET. |
| 2.   | If you get the following error:  

Click **OK**.  

Refresh the **Data Access Set** by clicking the **Change** hyperlink and selecting **BUDGET** from the list.  

Click **OK**.  

This will open the main Budget Journal Page.  

You can either go back to the popup window and Click the **View Batch Details** button again or select the journal from the **Requiring My Attention** tab by clicking the link in the Journal Batch column. |
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<td>3.</td>
<td>If you click on the ‘View Batch Details’ link in a Budget Transfer Approval Email and you get an error stating you do not have access:</td>
</tr>
</tbody>
</table>

**BEFORE** clicking on the link in the email:

- Log into Oracle Financials Cloud (OFC).
- Click on the House icon in the upper right.

- Click on the General Accounting icon.
- Make sure the **Data Access Set** is **BUDGET**
- If it is not, follow the directions in step 3.
- Once you have updated the Data Access Set, click the link in the approval email.