

Annual Budget Planning Schedule - Fiscal Year 2019-2020

Appropriated Budget Process	Dates
FY20 Central Budget Request Forms available on OBP website	12/7/18
FY20 Central Budget Requests due to OBP from VP Offices	3/29/19
Last Day to Submit FY19 Permanent Budget Transfers	3/29/19
Last day to submit FY20 EAFs/TALEO for any changes to be reflected in FY20 Budget Books (Must be received in OBP by 3/29/19)	3/29/19
FY20 Base "Permanent" Budget Reallocation Templates Distributed	4/1/19
FY20 Base "Permanent" Budget Reallocation Templates due to OBP	4/26/19
FY20 Appropriated Budget Book available on OBP website	7/1/19
Program Prioritization Updates	
Templates Distributed	11/30/18
Templates Due to OBP	2/15/19
Tuition/Fee Setting Process	
Fee Request Instruction Memo & Templates distributed by CFO	12/7/18
Fee Request Templates due to OBP from VP Offices	1/18/19
Student Tuition & Fee Hearing-Lookout Room	2/19/19
SBOE Scheduled to approve Tuition & Fees	4/17/19
FY20 Tuition and Fee Schedules distributed and posted to OBP website	4/26/19
Local Budget Process	
Local Budget Templates (based on December close) available on Local Budgeting website	2/1/19
Local Budget Templates due to OBP	3/15/19
FY20 Local Budget Book available on OBP website	7/1/19
Auxiliary Budget Process	
Auxiliary Budget Info & Worksheets Distributed	3/4/19
Auxiliary Budget Info & Worksheets due to OBP	5/6/19
FY20 Auxiliary Budget Book available	7/1/19
Employment Contracts	
FY20 Employment Dates available on OBP website	Now
All CEC dates & communication to come from Human Resource Services	N/A
FY20 Employment Contracts printed & distributed	Mid-May